



Professional Development Programs Registration Form

One name per form & please fill out completely

— NEW ONLINE REGISTRATION —
If you would like to register for workshops online,
please visit our website at **childcareservices.org**.

Participant's first name (please print) _____

Participant's last name (please print) _____

Home phone number _____ In what county do you work? _____

Home address _____ City _____ State _____

Email address _____ Last four digits of your Social Security number _____

Work phone number _____ Place of employment _____

Program type: (please check one) Center Family child care home Public school pre-K School-age program

What is your first language? English Spanish Other _____ Do you need Spanish translation? Yes No

Ethnicity: African-American Asian Caucasian Hispanic/Latino Multi-Racial Native-American Prefer not to give

Enter the number of children in your care. If none enter 0: Number of children in care ages 0-5

Number of children in care ages 6-12

Name of Workshop or Seminar	County	Date of Workshop	Cost

Total enclosed \$

Please check the method of payment:

Payment online by credit card: <http://www.childcareservices.org/ps/training.html>

Payment in person, 8-5pm: at the Durham or Chapel Hill offices (addresses at right)

Payment by mail: Child Care Services Association
ATTN: Renee Wilson
1201 S. Briggs Ave, Suite 200
Durham, NC 27703

Durham office:
1201 South Briggs Ave., Suite 200,
Durham, NC 27703

Chapel Hill office:
1829 E. Franklin St., Bldg. 300,
Chapel Hill, NC 27514

Registration phone: 919-403-6950 fax: 919-403-6959
Questions: professionaldevelopment@childcareservices.org

- DEADLINE TO REGISTER FOR ALL WORKSHOPS IS ONE WEEK PRIOR TO DATE OF WORKSHOP
- **Advance payment is required.** Faxed registrations alone will NOT reserve a space.
- If your payment is received after a workshop is closed, or if a workshop is cancelled, you will be notified.
- In consideration of presenters and participants, **no one will be allowed to enter 15 minutes after the workshop has begun.** Training credits can only be issued for completed workshops. If you choose to leave a workshop early, no credits can be issued.
- **No children will be allowed in the workshops.**
- No reminders will be sent for workshops and locations for which you have registered. **NO REFUNDS WILL BE ISSUED.**