



July 1, 2011

Dear Early Childhood Professionals,

Smart Start of Brunswick County, Child Care Resource & Referral's STAR INCENTIVE PROJECT was developed to show our support and recognition to the child care community as you strive to increase the star rating of your programs. This project is funded entirely by Smart Start. We recognize this accomplishment as an important part of continuing to increase the quality of child care in Brunswick County.

To meet the grant criteria, you must:

- Be a licensed 1- 4 STAR child care program in Brunswick County providing care to children between the ages of birth - five at the time of application.
- Acknowledge agreement with grant terms.

To complete your application, you must:

- Complete the attached application/contract, and W-9 (cannot be faxed, need original signatures).
- Develop a Technical Assistance plan with the Quality Consultants at CCR&R and submit a copy with required signatures.
- Increase licensure by at least 1 star by May 30, 2012.
- Be licensed and caring for children between the ages of birth - five at time of disbursement.

ONCE ALL OF THE ABOVE ITEMS ARE RECEIVED,

CCR&R staff will document information and make arrangements for Incentive payment. If you have any questions about the requirements or filling out the forms please call the office for assistance.

***You can receive a incentive for star increase between
July 1, 2011 and May 30, 2012!***

***Deadline to submit any documentation for incentive payment is 5:00PM
close of business on May 30, 2012!***

**You will receive your bonus checks within 30 – 45 days
of submitting all necessary documentation to CCR&R.**

**If you have any questions please contact Amy Jordan,
Quality Consultant at 755-3362, toll free 1-877-422-7710 or by email at:
ajolly@smartstartbrunswick.org**

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