SMART START OF BRUNSWICK COUNTY
***2023-2024 Tentative Schedule***

**BOARD OF DIRECTOR MEETINGS**

* Thursday, August 3rd – 6:00pm at Smart Start office in Shallotte
* Thursday, October 5th – Hybrid (Zoom + SSBC office at 9:00am)
* Thursday, December 7th – Hybrid (Zoom + SSBC office at 9:00am)
* Thursday, February 1st – Hybrid (Zoom + SSBC office at 9:00am)
* Thursday, April 4th – Hybrid (Zoom + SSBC office at 9:00am)
* Thursday, June 6th – Hybrid (Zoom + SSBC office at 9:00am)

**EXECUTIVE COMMITTEE MEETINGS**

* Tuesday, September 12th – Hybrid (Zoom + SSBC office at 9:00am)
* Tuesday, November 14th – Hybrid (Zoom + SSBC office at 9:00am)
* Tuesday, January 9th – Hybrid (Zoom + SSBC office at 9:00am)
* Tuesday, March 12th – Hybrid (Zoom + SSBC office at 9:00am)
* Tuesday, May 14th – Hybrid (Zoom + SSBC office at 9:00am)

\* These meetings are open to the public. Those interested in attending will have the opportunity to request a link to each of these Zoom meetings.

SMART START OF BRUNSWICK COUNTY
***Committee Descriptions***

**BOARD DEVELOPMENT**

* Facilitate nomination process for Board officials (needed by June Board meeting)
* Support training for new Board Members as needed
* Consider Board membership needs (legal, financial, diversity, schools, parents, government, etc.)
* Staff Liaison: Krista Campana

 **EXECUTIVE**

* Made up of Officers of the Board
* Meet as a general rule the month in between regular Board Meetings
* Have the power of the Board of Directors between meetings of the board, if needed
* Staff Liaison: Krista Campana and Pam Williamson

**FINANCIAL**

* Help to foster and create fundraising strategies
* Review operating procedures, in-kind requirements, and grants received
* Review the Liquidity Plan periodically
* Staff Liaison: Krista Campana and Pam Williamson

**OUTREACH AND ADVOCACY**

* Share advertising and outreach opportunities
* Brainstorm ideas for educating the community
* Assist with community events and events hosted by SSBC
* Staff Liaison: Jon Hartman

 **PLANNING**

* Review our 3-year Strategic Plan periodically
* Help to guide our ***Request for Proposal*** process for funded services (annual)
* Collect and analyze data to make adjustments as needed for improved services
* Help to create a Sustainability Plan
* Staff Liaison: Krista Campana

**RACIAL EQUITY**

* Ensure we are focused on equity, diversity, and inclusion in the services we provide, in our community collaborations, and in recruiting and retaining staff and board members
* Investigate and help facilitate professional development opportunities for staff, board, and community members
* Staff Liaison: Krista Campana